

**MEETING MINUTES**  
**SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE**  
**June 26, 2013 - Regular Meeting**  
**1:30 PM – Building Construction Services Conference Room**

**Attendees:** Bob Dratch, Roseann Phillips, Karen Price and Sandy Slater

**Absent:** Barbara Hundley (excused), Carol McGuire (excused)

**County:** Judith Nothdurft, Gregg O'Connor, and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 1:32 p.m. with attendance taken that established a quorum is present.

Changes to the agenda – Ms. Nothdurft requested to add Waste Management complaint update and Assessment Increase update to the New Business portion of the agenda.

The meeting notes from May 23, 2013 were approved unanimously as amended.

**Unfinished Business:**

- Activity Report –Fiscal Services reviewed two charges for project management of sidewalks for \$74 each. The items will be credited back to the Beautification Unit and charged to the Street & Drainage Unit.
- Landscape Maintenance Contract – As requested, Mr. O'Connor distributed a list of items that were added to the original Landscape Contract through change orders. The Committee will have the option to renew the contract or put it back out to bid in September 2014 for a new contract that would start in January 2015. Mr. Dratch provided photos of palm trees that have not been trimmed. There was discussion regarding the palm trees being in the contract. Mr. O'Connor will follow up.
- Linear Park
  1. New Plants – Currently being installed.
  2. Park Signs – Ms. Nothdurft will co-ordinate a date and time for the sign shop staff to pick up the sign posts from Mr. Dratch to install the signs.
  3. Bench Repairs – The purchase order is still in the process as of last week. There was discussion regarding bench maintenance that was tabled at a previous meeting. The Committee agreed to continue to table the discussion until the Park Maintenance Contract is reviewed to go back out to bid.
  4. Water Bills – The bills have been received and there is nothing out of the ordinary to report.
- San Domingo Park
  1. Restrooms – There was extensive discussion regarding amenities for the park, if restrooms should be included, and an email regarding exercise equipment sent by a resident. Ms. Price made a motion to research the cost of the benches from Welch Tennis Courts, cost of the benches that are installed in Rotonda West on Parade Circle, cost of stationary exercise equipment and cost of picnic tables with and without canopies to include the installation of all items; motion was seconded by Mr. Dratch and passed unanimously. There was further discussion with the Committee in agreement to place the picnic tables on concrete slabs, in groupings of two with a trash bin in two or three locations. Ms. Nothdurft will forward the information regarding the Rotonda West benches to the Project Manager. The Committee agreed to discuss how to proceed after they have the cost information to review. Ms. Nothdurft will report back with the amount that has been expended for 2013 and the carry over figure for next year.

## SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE

June 26, 2013 - Regular Meeting

Page 2

2. Pilings – The quotes are due in today at 3 p.m. The pre-bid meeting went well with several contractors in attendance. Information regarding the project is located on the Purchasing Website under number 2013-310.
  3. Plant/Tree Replacement – All items have been replaced and inspected and found to be in accordance with the contract. The one year warranty period for the trees will expire on November 7, 2013.
- Entrance Signs – The three royal palm trees at the Ingraham Blvd. entrance have been removed. There was discussion regarding relocating the Adopt-a-Road sign to the other side of the road away from the Entrance Signs when widening CR771. There are bullet holes in the bird at the Entrance sign and there is missing tile. There was discussion regarding storage space for the extra paint and tile left over from the entrance signs. Ms. Slater will follow up on the above issues.
  - Learning Garden - There was discussion regarding adding plant health care to the Landscape Maintenance Contract. The verbiage is to be corrected and the correct amounts shown on two separate change orders; one for a 12 month period and one for a 6 month period. Mr. Dratch made a motion to approve the addition of six plant health care cycles at \$82.50 each, totaling \$495; the motion was seconded by Ms. Price and passed unanimously. Mr. O'Connor will follow up with Dalenberg on the verbiage and amounts in the estimates.
  - Property Exchange – No new information. The Committee agreed to table this discussion but to include it in the Five Year Plan.

### New Business:

- Waste Management Complaint – Ms. Nothdurft conveyed a response from Waste Management regarding the covers over the top of the trash trucks. The subject will be addressed with the drivers to make sure they properly cover the trucks when in transit. There has been an improvement within two weeks of their last meeting.
- Assessment Increase - Ms. Nothdurft followed up with the Finance Department regarding the feasibility of raising the assessment to the maximum as part of the FY 2014/2015 budget. It can be done. It is recommended that the outreach be tracked so it can be shown to the Commissioners at approval time. There is no need for a public hearing because the increase will not exceed the maximum allowed.

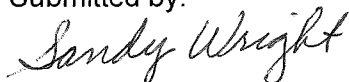
### Public Comments:

- There was discussion regarding the Community Event signs being removed by the Zoning Department. The HOA is working with the Zoning Department to address the new sign ordinance.
- There was a suggestion and discussion regarding the installation of containers for pet droppings.

The next regular meeting date is scheduled for Thursday August 15, 2013 at 9:30 a.m. and a special workshop to discuss the Five Year Plan on Monday, July 8, 2013.

The meeting was adjourned at 3:37 p.m.

Submitted by:



Sandy Wright  
Public Works Department

## SOUTH GULF COVE BEAUTIFICATION UNIT ADVISORY COMMITTEE ATTENDANCE ROSTER

**MEETING TIME: 1:30 P.M. – Building Construction Services Conference Room**

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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